

# FORWARD

The Members Handbook brings together in one document the governance arrangements, membership, structure, terms of reference and Business Plan for the Birmingham Safeguarding Children's Board. The document has been compiled for use by all members of the Board structure as an easy reference guide to the responsibilities undertaken by each member on behalf of their organisation or professional group. It is also intended to represent a statement of the statutory remit of the Board in its responsibilities to co-ordinate the safeguarding arrangements and promote the welfare of children and young people.

We have made the handbook available to all those who are concerned with working with children so that the work of the Safeguarding Board can be known and understood across all organisations. It is also important that all members of the Board are familiar with the contents of the handbook and the duties placed upon them.

We will, over time review the handbook and make the necessary adjustments to ensure that in conducting our business of co-ordinating the arrangements for keeping children safe is up to date and responsive to the needs of children and young people.

Tony Howell  
Chair: Strategic Director of Children Services